

NEWBRIDGE SURGERY
Patient Participation Group - Terms of Reference
(updated at AGM held on 27 September 2023)
DRAFT

The PPG will:

1. Be the prime source of information, feedback and consultation from this practice to the Integrated Care Board (ICB), Healthwatch, Public Health, and other patient bodies in this locality.
2. Consist of patients and health professionals who will work together to improve quality, solve issues and create wider access for the practice patients.
3. Give patients a voice in the provision and organisation of their care.
4. Ensure that the membership truly represents and is reflective of the local catchment community.
5. Ensures that all information from all meetings are treated with confidentiality.
6. Be chaired by a patient member who is elected for one year.
7. Have a Practice GP present at meetings to enable clinical understanding, when required.
8. Meet bi monthly, or as necessary.
9. Be provided with accommodation and facilitation by the Practice
10. Have a quorum of at least four patient members plus the Chair for decision making.
11. Be involved in the annual preparation of the patient survey and prioritise and agree actions on the issues resulting from the survey
12. Inform the Practice patient body of the results of the survey and the actions taken.
13. Influence the provision of Primary, Secondary Health and Social Care locally
14. Promote good health and higher levels of health awareness by encouraging and supporting activities within the Practice and promote healthy living.
15. Liaise with other PPG's in the area and other PPG's in Wolverhampton Total Health Primary Care Network.